

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION MINUTES WORKSHOP/SPECIAL ACTION MEETING JANUARY 19, 2021
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DISTRICT GOALS - 2020-2021 SCHOOL YEAR

- *To develop a plan to advance communication and consistent methods of communication, and to enhance branding throughout the District.*
- *Continue to revise and implement the District's hybrid learning model and phased re-entry plans with coordinated adherence to student and staff safety, as well as flexible instructional expectations.*
- *Build a District support system for students and staff for the purpose of social-emotional well-being.*
- *Continue to identify, enhance, and monitor fiscal practices that enable the District to maximize efficiency.*

Mrs. Teresa Dwyer, Board Vice President, called to order the Workshop/Special Action Meeting of the Board of Education at 7:00 p.m., on January 19, 2021, in the Westbrook School Media Center. She led the flag salute, asked for a moment of silence, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. Ms. Francisco read the Open Public Meetings Act Statement.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Stillman	Present	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Conklin	Present	Mr. Ofshinsky	Present	Mr. Guarino	Present
Mrs. Stephenson	Present	Mrs. Romeo	Present	Mrs. Van Dyk	Present*

*Mrs. Van Dyk participated in the meeting remotely.

Minutes for the Workshop/Special Action Meeting of January 19, 2021

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were approximately 3 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone provided the Board and the community with an update on the Hybrid Learning Model. He reviewed the discussion from late fall which centered on K-2 students returning to the classroom. He indicated that principals are working with their intervention and referral services teams, child study teams, and Section 504 teams to do this. He also discussed a recent analysis of elementary schools, removing students who have chosen the all virtual option. He reported that we are servicing nearly two thirds of the remaining students at our elementary schools. He stated we are doing this in a safe manner, and cannot be at 100 percent capacity at this time and still practice social distancing and maintaining six feet apart for students and staff. Dr. Anemone stated the District is continuing to look for ways to increase our in-person instruction for students at all levels.

Mrs. Dwyer asked Dr. Anemone a question regarding Transportation. Dr. Anemone provided information to her inquiry regarding drivers and bus routes.

Mr. Guarino also spoke about Transportation and buses being behind twenty (20) minutes for pick-ups and drop-offs. Information he received indicated buses were behind 40-50 minutes. He asked for an estimate of how long this will continue and affect students. Dr. Anemone indicated it would be for the rest of the week, and he understands it is an inconvenience. He is continuing to monitor staff notifications and hopes this will be a short-term situation. A Honeywell alert notification was sent to parents regarding re-run buses. Dr. Anemone stated that contact tracing revealed this situation with Transportation employees and brought it to his attention. Ms. Francisco indicated there would be a forty (40) minute delay, with the twenty (20) minute delay in pick-up time and then returning to the school. Mr. Guarino thanked Ms. Francisco for the clarification.

Board members had more questions regarding instructional time and parents driving their students to school. Dr. Anemone and Ms. Francisco responded to their inquiries.

VII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes were presented for anticipated action at the Budget/
Regular Meeting of January 26, 2021:

- December 15, 2020 Workshop/Regular Meeting
- December 15, 2020 Executive Session

VIII. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

No report.

IX. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Ashley LaNeve, 114 Green Terrace Way, West Milford. She is a Maple Road parent and had a question about resolution #15 under Personnel/Student Affairs. She stated that if Maple Road is gaining a 1st Grade teacher as of January 25th, she is asking if this is in an effort to bring all 1st Grade students back into the building five (5) days a week.

Dr. Anemone explained it is designed to open up a second section of 1st Grade to that school, as one teacher is all-virtual instruction.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE:

All in Favor.

MOTION PASSED.

X. MOTION BY MR. OFSHINSKY, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED.

VOICE VOTE:

All in Favor.

MOTION PASSED

SPECIAL ACTION

XI. PERSONNEL/STUDENT AFFAIRS - Mrs. Courtney Stephenson, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Stephenson, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #17:

1. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2020)**, for the appointment of **HUNTER MANGANO**, Music Teacher, District-wide, (PC#90.04.24.BVR; 90.06.24.24BLW; 90.05.24.BMS), at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, retroactive from **January 8, 2021**, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces VanSickle) Account: 11-120-100-101-10-10-000
2. The recommendation of the Superintendent to approve a leave of absence for **ALEXANDRA BROWN**, World Language Teacher, High School, with pay using sick days, retroactive from January 4, 2021, through January 29, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.
3. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **PHYLLIS BLAU**, Grade 5 Teacher, Marshall Hill School, with pay using sick days, effective January 21, 2021, through March 21, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.
4. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **ROBYN HEMPEL**, Cafeteria/SACC Aide, Maple Road/Westbrook Schools, without pay, retroactive from November 30, 2020, through February 11, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.
5. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **JAMIE RUGGERO**, Cafeteria Aide, Apshawa School, without pay, retroactive from December 1, 2020, through March 26, 2021. (Childcare)

NOTE: The employee may return prior to the above date.

XI. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

6. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **KIMBERLY SMITH**, Cafeteria/SACC Aide, High School/Marshall Hill School, without pay under the Family Medical Leave Act, retroactive from January 4, 2021, through February 1, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.
7. The recommendation of the Superintendent to approve a leave of absence for **MARTA SEREDYNIECKI**, Bus Driver, Transportation, with pay using sick and personal days, retroactive from January 4, 2021, through February 25, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.
8. The recommendation of the Superintendent to approve a **TEMPORARY INCREASE OF ASSIGNMENT** for **ROBERT WIEDMANN**, Industrial Arts Teacher, High School, with an addition of \$2,250.00 to his salary, effective January 25, 2021, through March 31, 2021, per Board of Education/WMEA Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-000
9. The recommendation of the Superintendent to approve a **TEMPORARY INCREASE OF ASSIGNMENT** for **LEONARD VAN WINGERDEN**, Industrial Arts Teacher, High School, with an addition of \$2,400.00 to his salary, effective January 20, 2021, through March 31, 2021, per Board of Education/WMEA Agreement. (Replaces Beattie) Account: 11-140-100-101-10-10-000
10. The recommendation of the Superintendent to approve *an amendment to a previously approved resolution (December 2020)*, for a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DAVID GEROLD**, from Special Class Aide, High School, to Replacement Special Education Teacher (Resource Center), Macopin School, at the per diem rate of \$200.00, retroactive from **January 4, 2021**, through January 29, 2021. (Replaces Kuehn) Account: 11-213-100-101-10-10-000
11. The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DAVID GEROLD**, from Special Class Aide, High School, to Replacement Auto Mechanic Teacher, High School, at the per diem rate of \$200.00, retroactive from December 9, 2020, through December 22, 2020. (Replaces Marzalik) Account: 11-140-100-101-10-10-103
12. The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **MARK NOWACKI**, from Special Class Aide, High School, to Replacement Special Education Teacher (Behavioral Disabilities), Macopin School, at the per diem rate of \$200.00, retroactive from December 18, 2020, through January 21, 2021. (Replaces Warren-Jurgensen) Account: 11-209-100-101-10-10-000
13. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **SARAH ULRICH** from Special Education Teacher (Resource Center), Macopin School, to Special Education Teacher (Behavioral Disabilities), Macopin School (PC#90.08.031.ASB), effective January 22, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. Account: 11-209-100-101-10-10-000

SPECIAL ACTION

XI. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

- 14. The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **MELISSA PRITCHETT**, from Special Class Aide, Maple Road School, to Replacement Special Education Teacher (Autism Class), Maple Road School, at the per diem rate of \$200.00, retroactive from December 18, 2020, through December 22, 2020. (Replaces Giordano) Account: 11-214-100-101-10-10-000
- 15. The recommendation of the Superintendent to approve the **TEMPORARY TRANSFER OF ASSIGNMENT** for **MELISSA PRITCHETT**, from Special Class Aide, Maple Road School, to Replacement Grade 1 Teacher, Maple Road School, at the per diem rate of \$200.00, effective January 25, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. Account: 11-120-100-101-10-10-103
- 16. The recommendation of the Superintendent to approve the appointment of **JENNIFER RUTKOWSKI**, Replacement Special Class Aide, Maple Road School (PC#99.03.00.CGV), at the per diem rate of \$84.00, with health benefits, effective January 25, 2021, through June 30, 2021, per Board of Education Agreement. (Replaces Pritchett) Account: 11-215-100-106-10-10-000
- 17. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment January 29, 2021, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMPSA Agreement</u>			
BRENDA WEINMANN LUDWIG	282.0	160.00	\$45,120.00
<u>WMEA Agreement</u>			
JANE MERRITT	Capped	\$125.00	\$15,625.00
DARLA VAN SICKLE	Capped	\$125.00	\$16,250.00
JOAN WARNER	260.0	\$125.00	\$32,500.00
<u>WMTAA Agreement</u>			
DIANE DECKER	Capped	\$125.00	\$ 5,000.00
<u>Unaffiliated Agreement</u>			
DONNA POPLASKI	36.0	\$125.00	\$ 4,500.00
<u>WMESA Agreement</u>			
LINDA BEGLEY	123.5	\$ 76.00	\$ 9,386.00
<u>WMBDA Agreement</u>			
JOAN-MARIE FREDERICKS	5.0	\$ 35.00	\$ 175.00

SPECIAL ACTION

XI. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

ROLL CALL FOR ITEMS #1 THROUGH #17:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mr. Conklin	Yes
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mr. Stillman	Yes
Mr. Guarino	Yes	Mrs. O'Brien	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

SPECIAL ACTION

XII. OPERATIONS & FINANCE - Mr. David Ofshinsky, Chairperson

Motion by Mr. Ofshinsky, seconded by Mrs. Romeo, to approve the following agenda item #1:

DISCUSSION: Mr. Guarino inquired about item #1 and asked for clarification. Dr. Anemone provided additional information and responded to his inquiry.

1. The recommendation of the Superintendent to approve an agreement with **2080 MEDIA, INC., d/b/a PlayOn! Sports**, for participation in the NFHS Network School Broadcast Program, including the installation of cameras at McCormack Field and the High School Gymnasium, retroactive from December 29, 2020, for a five (5) year term, at no cost to the District. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O'Brien	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 26, 2021:

DISCUSSION: Mrs. Romeo inquired about item #3. Dr. Anemone provided an explanation. Ms. Francisco provided the Board with the amount of the additional allocation.

1. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2021-2022 school year: (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

MACOPIN SCHOOL

World Language

- French 7-1A
- German 7-1A
- Italian 7-1A
- Spanish 7-1A

2. The recommendation of the Superintendent to approve the following **SCHOOL YEAR SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from January 4, 2021, through June 30, 2021:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #: 73253	\$43,813.62	Glenview Academy Fairfield, New Jersey

3. The recommendation of the Superintendent to submit **Amendment #1** for the **CARES ACT ELEMENTARY and SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) GRANT** application **FY 2020-2022**.

4. The recommendation of the Superintendent to approve the **2021-2022 and 2022-2023 CALENDARS FOR TWELVE MONTH EMPLOYEES**. (Calendars provided electronically.)

5. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Courtney Stephenson, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 26, 2021:

DISCUSSION: Mrs. Romeo inquired about items #3, 4, 5, and 7, and asked Dr. McQuaid if these positions will be finalized by the Regular meeting. Dr. McQuaid provided information to her inquiry. Mrs. Romeo also inquired about item #6 and item #28. Dr. Anemone and Mr. Novak responded to her inquiries.

Mrs. Stephenson also discussed item #28, and asked Mr. Novak for a brief explanation on the expectation of how the clubs will run. Mr. Novak provided an explanation and additional information to her inquiry.

1. The recommendation of the Superintendent to accept, with regret, the resignation of **RUTH ROATTI**, Special Class Aide, Westbrook School, effective March 1, 2021, for the purpose of retirement.

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Stephenson, Chairperson - Continued

2. The recommendation of the Superintendent to accept, with regret, the resignation of **ROBERTO ZUBAN**, Special Class Aide, High School, effective March 1, 2021, for the purpose of retirement.
3. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Class Aide, High School (PC#60.08.S5.AVM; 60.09.S5.AVA), at the annual salary of **TBD** (Step 1), with health benefits, effective March 1, 2021, through June 30, 2021, per Board of Education/WMTAA Agreement. (Replaces Zuban) Account: 11-209-100-106-10-10-000; 11-213-100-106-10-10-000
4. The recommendation of the Superintendent to approve the appointment of **TBD**, Physical Therapist, District-wide (PC#91.06.38.BNB; 91.04.38.BNA; 91.03.38.CGK), at the annual salary of **TBD (XX/XX)** (pro-rated), with health benefits, effective **TBD**, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Monroe) Account: 11-000-216-104-10-10-367
5. The recommendation of the Superintendent to approve the appointment of **TBD**, Speech Language Specialist, Maple Road School (PC#90.03.42.AOP), at the annual salary of **TBD (XX/XX)** (prorated), with health benefits, effective **TBD**, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Warner) Account: 11-000-216-101-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **TBD**, Replacement Grade 3 Teacher, Paradise Knoll School (PC#99.05.00.CHB), at the per diem rate of \$150.00, with health benefits, effective January 27, 2021, through June 30, 2021, per Board of Education Agreement. Account: 11-213-100-106-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Education Teacher (Resource Center), Macopin School (PC#90.08.40.AQR; 90.08.40.AQY), at the annual salary of **TBD** (prorated), with health benefits, effective January 27, 2021, through June 30, 2021, per Board of Education/WMEA Agreement. (Replaces Warren-Jurgensen) Account: 11-213-100-101-10-10-000
8. The recommendation of the Superintendent to approve the appointment of **TBD**, 0.5 Administrative Assistant, Transportation (PC#70.18S1.AXI), at the annual salary of **TBD** (prorated), without health benefits, effective January 27, 2021, through June 30, 2021, per Board of Education/Unaffiliated Board Office Unit. (Replaces Perrulli) Account: 11-000-270-160-10-10-000
9. The recommendation of the Superintendent to approve the appointment of **ANDREW BODEN**, Custodian, Westbrook School (PC#45.07.M3.BCE), at the annual salary of \$45,851.00 (prorated), with health benefits, effective **TBD**, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces McInerney) Account: 11-000-262-110-10-10-000

NOTE: Pending satisfactory physical.

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Stephenson, Chairperson - Continued

10. The recommendation of the Superintendent to approve the appointment of **MATTHEW GRIEVES**, Custodian, Upper Greenwood Lake School (PC#45.06.M3.BCA), at the annual salary of \$45,851.00 (prorated), with health benefits, effective February 16, 2021, through June 30, 2021, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces Miller) Account 11-000-262-110-10-000

NOTE: Pending satisfactory physical.

11. The recommendation of the Superintendent to approve the appointment of **KIAWA VITALE**, Cafeteria Aide, Apshawa School (PC#30.01.F4.AZR), at the annual salary of \$5,430.00 (prorated), without health benefits, effective February 1, 2021, through June 30, 2021, per Board of Education/WMCMA Agreement. (Replaces Koropchak) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint clearance.

12. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **LISA KEVINS**, Replacement World Language Teacher, Macopin School (PC#99.09.00.CCE), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through May 11, 2021, per Board of Education Agreement. (Replaces Carnavale) Account: 11-130-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

13. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **ABIGAIL DAVISON**, Replacement Grade 4 Teacher, Upper Greenwood Lake School (PC#99.06.00.BOF), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through March 2, 2021, per Board of Education Agreement. (Replaces Merritt) Account: 11-120-100-101-10-10-103

14. The recommendation of the Superintendent to approve a leave of absence for **AMI HOGUE**, Special Education Teacher (Resource Center), Paradise Knoll School, with pay using sick days, effective February 16, 2021, through April 6, 2021, then without pay under the Family Medical Leave Act, effective April 7, 2021, through June 30, 2021. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

15. The recommendation of the Superintendent to approve the appointment of **ABIGAIL DAVISON**, Replacement Special Education Teacher (Resource Center), Paradise Knoll School (PC#~~xx.xx.xx.xxx~~), at the per diem rate of \$150.00, with health benefits, effective March 3, 2021, through March 28, 2021, then at an annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective March 29, 2021, through June 30, 2021, per Board of Education Agreement. (Replaces Hogue) Account: 11-213-100-106-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Stephenson, Chairperson - Continued

16. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **LAUREN MORAN**, Replacement Grade 3 Teacher, Apshawa School (PC#99.01.00.BZN), at the annual salary of \$55,500.00 (BA/1) (prorated), effective February 1, 2021, through June 30, 2021, with health benefits, per Board of Education Agreement. Account: 11-120-100-101-10-103
17. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DANA McCONNELL**, from Special Class Aide, to Replacement Kindergarten Teacher, Apshawa School, at the annual salary of \$55,500.00 (BA/1) (prorated), effective February 1, 2021, through June 30, 2021, with health benefits, per Board of Education Agreement. Account: 11-110-100-101-10-10-103
18. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **KRISTEN SEIBERT**, Encore Teacher, Apshawa School, without pay, effective February 1, 2021, through February 28, 2021. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

19. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **ARIANNA McGUINNESS**, Replacement Encore Teacher, Apshawa School (PC#99.01.00.CBO), at the per diem rate of \$150.00, with health benefits, effective February 1, 2021, through February 8, 2021, then at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective February 9, 2021, through February 28, 2021, per Board of Education Agreement. (Replaces Seibert) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

20. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2020)**, for an **EXTENSION** to a leave of absence for **LAUREN YARMULA**, Grade 4 Teacher, Apshawa School, without pay, retroactive from January 4, 2021, through **May 31, 2021**. (Caregiver)

NOTE: The employee may return prior to the above date.

21. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2020)**, for an **EXTENSION** to the appointment of **HEATHER SCHNAARS**, Replacement Grade 4 Teacher, Apshawa School (PC#99.01.00.BKG), at the per diem rate of \$150.00, with health benefits, retroactive from January 4, 2021, through January 31, 2021, then at the annual salary of \$55,500.00 (BA/1) (prorated), with health benefits, effective February 1, 2021, through **May 31, 2021**, per Board of Education Agreement. (Replaces Yarmula) Account: 11-120-100-101-10-10-000

NOTE: The duration of the position is based on the date of the employee's return to work.

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Stephenson, Chairperson - Continued

- 22. The recommendation of the Superintendent to approve a leave of absence for **APRIL STEARNS**, Special Class Aide, Macopin School, with pay using sick and personal days, retroactive from January 4, 2021, through January 15, 2021, then without pay, effective January 19, 2021, through April 12, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- 23. The recommendation of the Superintendent to approve the appointment of **DANIEL NOVAK**, Director of Education, District-wide, as the **BRIDGE YEAR LIAISON**, at no cost to the District.
- 24. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2020-2021 school year, effective January 27, 2021, through June 30, 2021:

Names will be added prior to the Regular Board Meeting.

- 25. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2020-2021 school year, effective January 27, 2021, through June 30, 2021:

Names will be added prior to the Regular Board Meeting.

- 26. The recommendation of the Superintendent to approve *an amendment to a a previously approved resolution (October 2020)*, for the following **INTERVENTION SPECIALISTS**, for Title I Elementary Schools, retroactive from October 28, 2020, at the per diem rate of \$150.00, not to exceed **\$11,200.00** per school, without health benefits, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	<u>School</u>
MICHELLE MANTIONE	Apshawa
JOSEPHINE SORECO	Marshall Hill
KRISTINE RALICKI	Upper Greenwood Lake

NOTE: Funded through the ESEA Title I Grant.

- 27. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2020-2021 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
RENEE ARIAS	\$220.00	Chelsea Pires
DANIELLE HELLER	\$298.28	Krista Yuhas

NOTE: This payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Stephenson, Chairperson - Continued

- 28. The recommendation of the Superintendent to approve the following **ELEMENTARY SCHOOLS ACADEMIC SUPPORT CLUBS and INSTRUCTORS**, for the 2020-2021 school year, at the hourly rate of \$35.00, not to exceed twenty (20) hours per staff member, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-000:

<u>Staff Member</u>	<u>School</u>
JACLYN BECKER	Apshawa
LISA LAVIANO	Apshawa
TRICIA GRANNEY	Maple Road
PETRINA VALESE	Maple Road
ERIN BRANAGAN	Marshall Hill
ALICE SUSKA	Marshall Hill
SHANNON RICKER	Paradise Knoll
KAREY ELLARD	Paradise Knoll
JENNIFER CASPERSON	Westbrook
SABRINA ARNOLD	Upper Greenwood Lake
HOLLIE MILLER	Upper Greenwood Lake
JENNIFER DeBLOCK	Upper Greenwood Lake
KATHRYN TOMASZWESKI	Upper Greenwood Lake

- 29. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2020)**, for the following staff for **MACOPIN SCHOOL TITLE I RECOVERY MEETINGS**, for the 2020-2021 school year, at the hourly rate of \$35.00, not to exceed **fifty (50) hours per staff**, per Board of Education/WMEA Agreement - Account 20-231-100-101-10-50-XXX - ESEA Title I Grant:

<u>Employee</u>	
JOANN VENTOLO	CHRISTIAN CONWAY
CANDICE CARLISLE	BRIANNA INFANTE
JENNIFER FEAR	ALEXANDRA HEFFERON

NOTE: Funded through the ESEA Title I Grant.

- 30. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL OUTDOOR ADVENTURE CLUB and ADVISORS**, for the 2020-2021 school year, at the hourly rate of \$35.00, not to exceed twelve (12) hours per advisor, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-000:

<u>Advisor</u>	
ABIGAIL ALEXANDER	MARY BOZENMAYER

- 31. The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the remainder of the 2020-2021 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-000:

WORKSHOP/DISCUSSION

XIV. PERSONNEL/STUDENT AFFAIRS, Mrs. Stephenson, Chairperson - Continued

31. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
SARAH DeMICCO	10 TH Grade Advisor	\$1,182.50
CHARLINE BUONGIORNO	11 TH Grade Co-Advisor	\$ 663.75

32. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2020)** for the following **HIGH SCHOOL CLUB STUDENT ACTIVITY ADVISORS and HOURS** for the 2020-2021 school year, at the hourly rate of \$35.00, per Board of Education/WMEA Agreement - Account 11-401-100-110-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
ALISON SCULLY	Interact	32*
CHARLINE BUONGIORNO	Interact	

*Advisors not to exceed a combined total number of hours.

WORKSHOP/DISCUSSION

XV. OPERATIONS & FINANCE, Mr. David Ofshinsky, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 26, 2021:

DISCUSSION: Mr. Guarino spoke about item #1, and asked for an explanation. Ms. Francisco provided him with additional information on Educational Data Services.

Mrs. O'Brien inquired about item #3, if she can vote on it or abstain, as she was not on the Board in December. Mr. Brown, Board Attorney, advised she can vote on it.

1. The recommendation of the Superintendent to renew an agreement with **EDUCATIONAL DATA SERVICES, INC.**, Saddle Brook, New Jersey, for bidding services for the acquisition of supplies, in the amount of \$12,380.00, for the 2021-2022 school year.
2. The recommendation of the Superintendent to approve a Photography Services Agreement with **LORS PHOTOGRAPHY**, Springfield, New Jersey, for the 2021-2022 and 2022-2023 school years.
3. The recommendation of the Superintendent to approve the **PAYROLL** of December 31, 2020, and January 15, 2021, in the amount of \$TBD. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 26, 2021**, in the amount of \$TBD. (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 26, 2021**:

XV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

5. (Continued)

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2020-2021** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$**TBD**.

6. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 26, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$**TBD** as of November 30, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

7. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2020, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 26, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$**TBD** as of December 31, 2020; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

9. The recommendation of the Superintendent to approve the following Resolution:

WORKSHOP/DISCUSSION

XV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued

9. (Continued)

RESOLVED, that the Board certify as of December 31, 2020, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVI. POLICY - Mrs. Kate Romeo, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 26, 2021:

1. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled "Student Random Alcohol and Other Drug Testing." (Code 5536) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the first reading of a **revised POLICY** entitled "School Organization." (Code 8130) (Documentation provided electronically.)

XVII. OLD BUSINESS

Mr. Guarino discussed feedback received from the community regarding the Board discussions for a one time capital expense, a second turf field, and other improvements and/or uses for the excess fund balance. He asked for Ms. Francisco to explain the audit and excess money that was not spent from the prior year's budget.

Ms. Francisco provided a detailed explanation on the excess fund balance and what the budget supports. She explained there were items that were not spent and rebates on premiums received due to the COVID-19 pandemic that increased the fund balance. She stated there is uncertainty regarding health and liability insurance premiums for the 2021-2022 budget, and that expenditures are not the same each year. She spoke about projects that the District is in need of, such as a telephone system replacement, a new camera system at the High School, and new buses for Transportation.

Mrs. O'Brien asked questions regarding how the Board will make decisions on projects. Ms. Francisco will be discussing the budget in public and at Board committee meetings. Board members and Ms. Francisco continued discussion on projects in the District and the safety and security of District staff in their buildings.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Old Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XVIII. NEW BUSINESS

DISCUSSION: Dr. Anemone recognized and thanked all of the Board members for their many hours of volunteer service and contributions to the District and to the community.

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to approve the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The West Milford Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Guarino, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Michael Lombardi, parent of a High School student and an elementary student at Paradise Knoll. His oldest child is in college and attended West Milford public schools. All of his children are athletes, and he spoke about the current proposal for a second turf field. He is grateful that this discussion is happening and supports it. He is also happy to see the Mayor and Township Council and the Board of Education working together for the community. He has been involved in many sports programs in West Milford, and spoke about the fields behind Westbrook School and the work that Little League has done at Hillcrest field. He would like to see Kilgallen as the appropriate field for this improvement and explained the reasoning to support it.

Ed DeRobertis, 24 Cross Oak Lane, West Milford. Mr. DeRobertis thanked the Board and the Administration for coordinating virtual and in-school instruction this school year. He spoke about his history with West Milford as a young child playing baseball on our fields, and that his own children now play on these same fields. He is actively involved in Little League and runs the West Milford travel program. He feels there is a great need for improvements to these fields, and that no funds have been allocated to them. He hopes that Kilgallen can be redone and used by the children of the community and become a great place to watch baseball as it once was years ago. He feels that if money is allocated to this field, we will not lose players that are going to other schools.

Kate Romeo, Board member, 1 Crest Hill Drive, Oak Ridge. Mrs. Romeo read a statement to the community regarding a new program beneficial to parents:

XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS - Continued

"The Center for Prevention and Counseling School Health Team would like to invite parents to the 2021 Parents as Champions Training, created by the State Parent Advocacy Network and funded by New Jersey Department of Children's Whole School, Whole Community, Whole Child initiative. The training will provide participants the knowledge and confidence needed to build or enhance their leadership role within the school community. It begins on February 4th, for four (4) Thursdays in a row from 6:00-8:00 p.m. Every parent who attends all four (4) sessions will earn a \$125.00 stipend, and will have the opportunity to apply for a \$1,000.00 grant to benefit their school community. Space is limited to twenty (20) parents, so please register today."

Mrs. Romeo provided the Board and the community with additional information on this program.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. EXECUTIVE SESSION RESOLUTION

The Board determined there was no need to go into Executive Session.

XXI. ADJOURNMENT

Motion by Mr. Guarino, seconded by Mr. Ofshinsky, to adjourn the meeting at 8:06 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary